

FUNERAL GUIDE SUMMARY

This document explains Masjid Alhikmah's basic procedure for a funeral service in the Aberdeen city and shire area. The process flow below shows the steps involved.



Informing GP and the Masjid

For hospital deaths, informing the GP is not required. For non-hospital deaths, the GP must be informed (to get a medical certificate). Masjid Alhikmah needs to be informed to assist with the funeral arrangements. The contact details for Masjid Alhikmah's rep for funeral services are contact number / email.

Completion of the paperwork

The following documents are required in case of a death:

Medical certificate: This certificate, also known as Form 11, details the cause of death and is required by the Registrar to register the death. Depending upon the place and circumstances of death, either the GP or the hospital will issue this certificate.

Registration of Death: The contact number for booking a death registration appointment is 01224 522616. The Registrar's office is based in Marischal College on Broad Street and the opening hours are Monday to Friday 08:30-17:00. In the event of a genuine registration emergency outside office opening hours, the contact numbers are 07787294248 or 07787292877. Upon registration of the death, the registrar will issue a death certificate and Form 14 which is required by the cemetery for the burial.

Purchase of lair

The Bereavement Services office contact number for purchasing a lair and booking a burial slot at the Hazelhead Cemetery, is 01224 522485 or 03000 200 292. Burial slots are available on weekdays and Saturday mornings.

Transport to the Masjid

The next step is to agree on a time for ghusl and Janazah with the Masjid and transport the deceased to the Masjid. Masjid Alhikmah has agreed a basic funeral plan with a local funeral director to cover this transport.

Ghusl & Janazah

After arrival at the Masjid, the deceased will be given a Ghusl and put in a coffin, ready for the Janazah prayers. Coffin will be provided as part of the basic funeral plan. The Masjid Imam will ensure that the Ghusl is performed by trained volunteers and either he or his delegate will perform the Janazah prayer.

Transport to the cemetery

After Janazah, the next step is to transport the deceased to the cemetery for burial (transport covered in the agreed funeral plan).

Burial

Once the deceased, the family members, the Imam and representatives from the cemetery are all at the cemetery, the actual burial process will start. The Masjid Imam or his delegate will supervise the burial process, advise attendees of the correct etiquette and perform the appropriate supplications for the deceased.